

Enea is an international landscape architecture company with headquarters in Rapperswil-Jona, Switzerland as well as additional offices in Zurich, Miami and New York. With the opening of the world's first Tree Museum, we demonstrated our commitment to a diverse garden culture.

The unique Tree Museum and a well-stocked arboretum are part of our 7.5 hectare facility in Rapperswil-Jona. Enea has built a reputation for superior quality and our offices are comprised of experts in all fields relating to landscape architecture who guarantee high standards from the design phase through to construction and maintenance.

Due to the expansion of our planning department in Rapperswil-Jona, we are currently looking for a

## Project Manager / Landscape Architecture

### Role and Responsibilities

- Coordinate development of construction drawings, including coordination with project teams and project managers with focus on the SIA performance phase (LPH) 31 - 51
- Project processing LPH 52 - 53 in cooperation with the respective site manager
- Interface between the headquarter in Rapperswil-Jona and the offices in Miami and New York
- Maintain project workflow organization including the management of CAD standards, preparation of meeting minutes, and maintaining project file structure
- Synchronization of the developed solutions / plans with the internal departments
- Ability to translate conceptual design into construction drawings and details
- Obtaining construction contracts
- Creation of plan fundamentals as well as execution and detailed planning
- Generate and test conceptual design ideas both manually as well as by computer graphics
- Ability to engage in mentorship and professional guidance of junior staff

### Your Profile

- A Bachelor's degree or Master's degree in Landscape Architecture
- Demonstrated leadership in project development processes from concept to construction administration, including technical aspects that are inherent to successful projects
- At least 4-5 years of professional experience in the US, Swiss experience an added advantage
- Creative and talented in conceptual understanding
- Highly proficient in English, German would be an advantage
- Excellent knowledge of MS Office, CAD (Autocad, Autocad Civil), Adobe programs and Photoshop
- Sound plant and construction expertise
- Interest and ability to engage in mentorship and professional guidance of junior staff
- Team player, an organizational and communicative personality with precise working routines and excellent written and verbal skills to interface with team members and clients

### What we offer

- Participation in strong, interdisciplinary project teams with the opportunity to develop your own strengths
- The chance to be involved in our exclusive national and international projects
- Workplace in the middle of our beautiful park and unique tree museum
- Outstanding infrastructure and modern workplaces

Please send us your complete application with personal portfolio by post or e-mail to:

**enea**

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